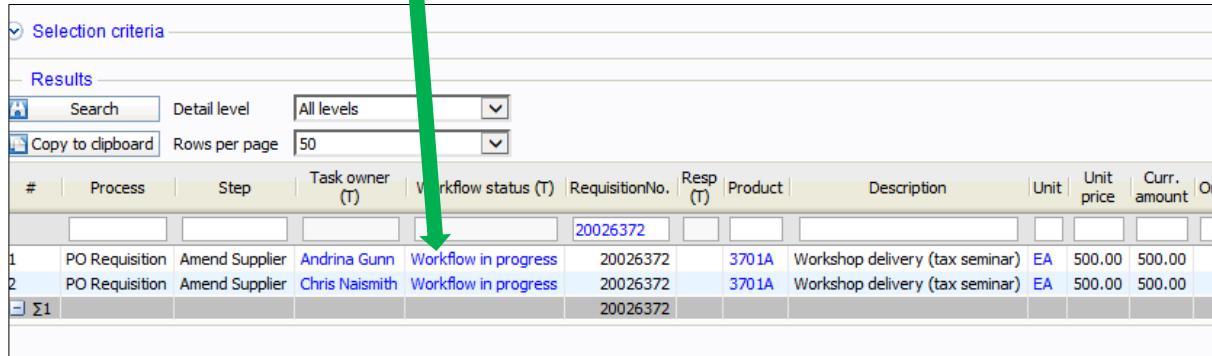


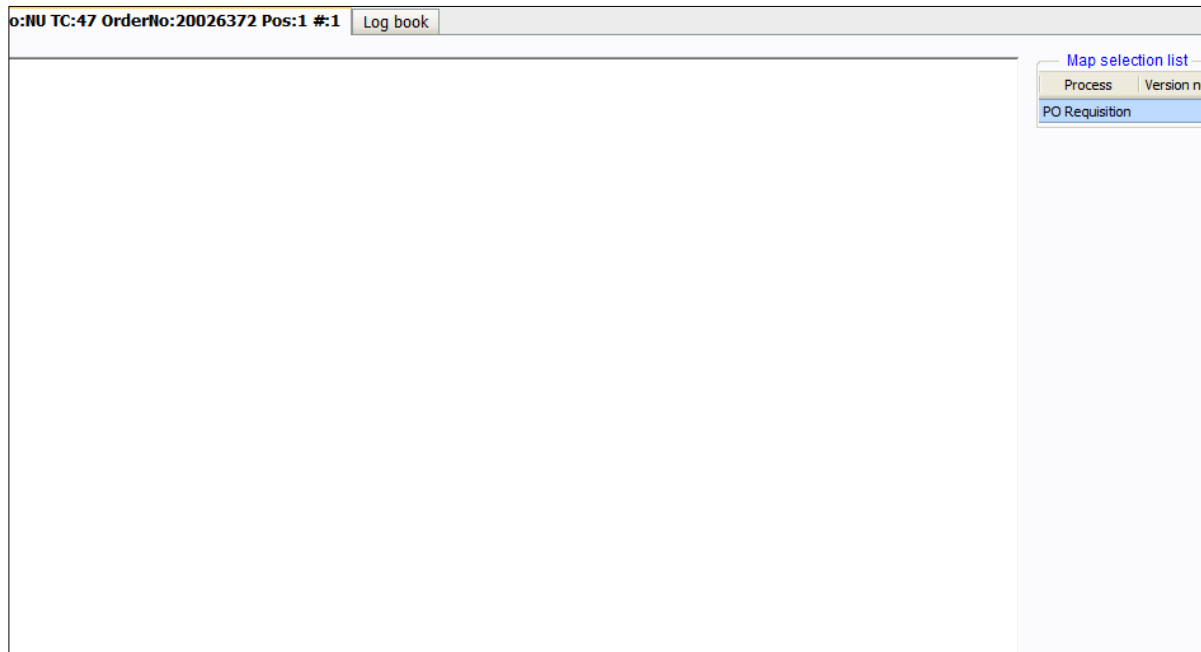
Agresso Web: How to See the Workflow Pane

Normally, when a user has a relevant screen open they can view the workflow pane by double-clicking on the workflow status field



#	Process	Step	Task owner (T)	Workflow status (T)	RequisitionNo.	Resp (T)	Product	Description	Unit	Unit price	Curr. amount	Or
					20026372							
1	PO Requisition	Amend Supplier	Andrina Gunn	Workflow in progress	20026372		370 1A	Workshop delivery (tax seminar)	EA	500.00	500.00	
2	PO Requisition	Amend Supplier	Chris Naismith	Workflow in progress	20026372		370 1A	Workshop delivery (tax seminar)	EA	500.00	500.00	
Σ 1					20026372							

However, this might result in a blank screen like the one below.



o:NU TC:47 OrderNo:20026372 Pos:1 #:1 [Log book](#)

Map selection list

Process	Version n
PO Requisition	

If this happens, the workflow pane can be viewed by following this process:

1. Press F12

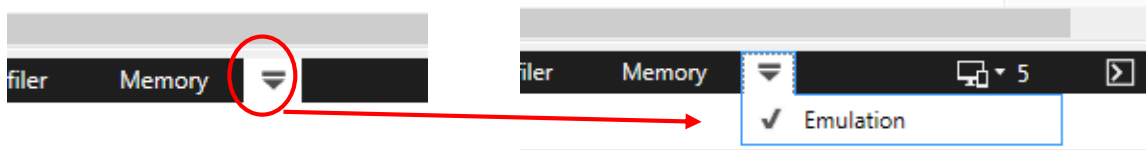


This will result in the following options at the bottom of your screen

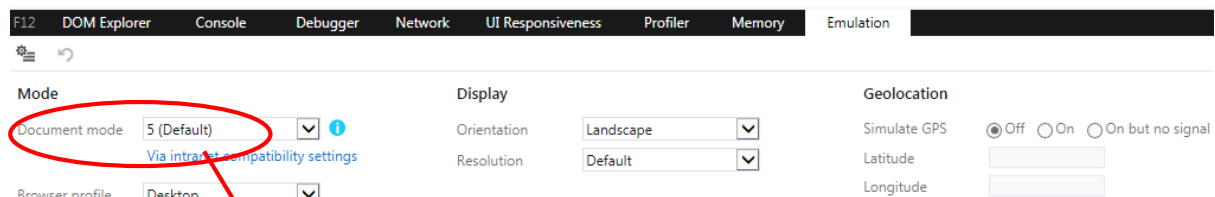


2. Select 'Emulation'

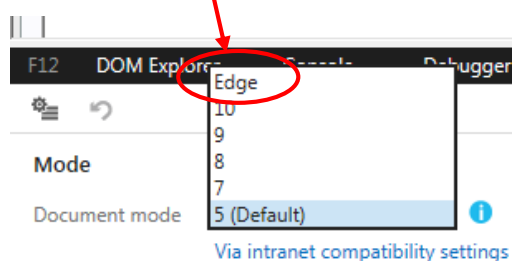
Note: sometimes if the screen is too narrow, 'Emulation' will be available via a drop down menu



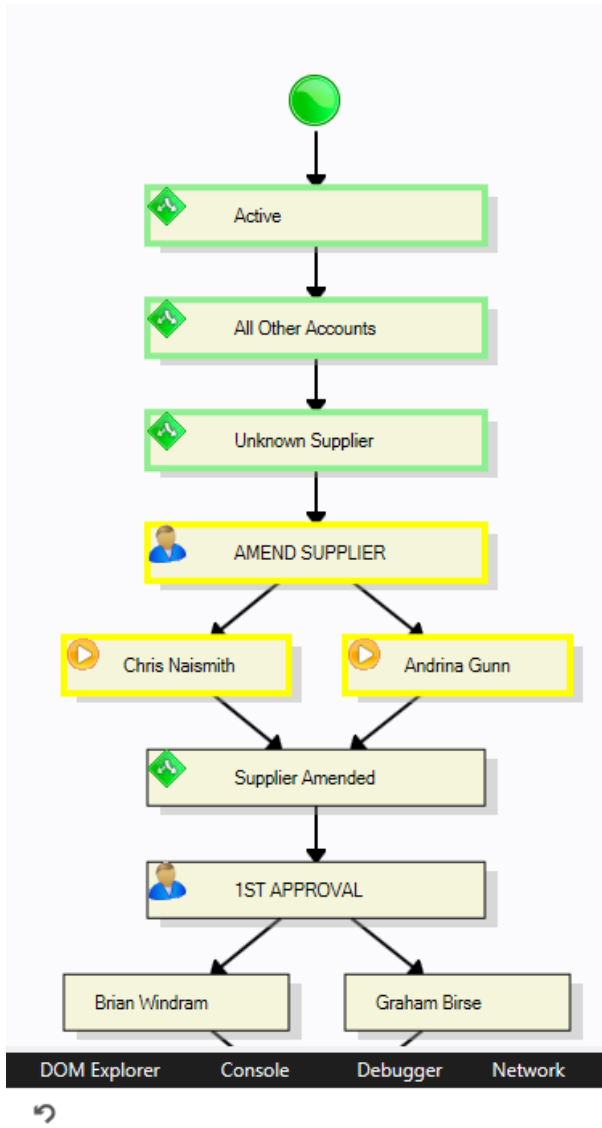
3. From the drop down, change 'Document Mode' from '5 (Default).....'



.....To 'Edge'



The Workflow Pane will now appear



Document mode: Edge
Via F12 developer toolbar

Unfortunately the Document Mode resets each time the Workflow page opens, so the above process will need to be followed each time there is a need to access a Workflow pane.

Document Control Information			
Version	Author	Status	Date
1.0	Dave Breckenridge	Document Created	12/04/16
Document Review			
Version	By	Action	Date
1.1	Erik Hind	Converted to PDF	13/04/16