# The programme leader’s reflective commentary template

The outcome of all internal monitoring and review activities is to identify ways to enhance the learning experience of all students. Programme leaders use their academic experience and judgement to critically evaluate and reflect upon the academic standards and the quality of learning opportunities provided. In completing their analysis programme leaders should consider and reflect upon any identified differences between modules, modes and places of delivery and student groupings.

**Section 1: Programme information**

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| --- | --- | --- | --- |
| Programme title:  |  | Programme code:  |  |
| Subject group:  |  |
| School: |  |
| Programme leader: |  |

**Section 2: Student feedback on their learning experience**

Comment on the outcome of the analysis of informal and formal student feedback gathered during the reporting period:

1. the National Student Survey or Postgraduate Taught Student Experience survey
2. the internal modular satisfaction survey
3. feedback or comment received as a result of a formal student staff liaison forum or Board of Studies
4. feedback or comment received informally
5. other sources of feedback including telephone surveys, focus groups, complaints, etc.

**Section 3: External feedback on the quality or standard of the provision**

Comment on the outcome of the analysis of the most recent external examiner report, professional, statutory or regulatory body visit outcome, employer or industrial liaison group meeting or other external audit or review process.

**Section 4: Student achievement data**

Comment on the outcome of the analysis of the centrally produced student achievement data set:

1. a comparison between student enrolment and:
2. the number of students who have attempted all assessments within each stage of study
3. the pass rate for the number of students who attempted all assessments within each stage of study
4. student achievement in each stage of study
5. the number of students eligible to proceed to the next stage of study or leave with a final or exit award
6. award and honours classification information
7. employability and destination of leavers information
8. a comparison against previous cohorts and other programmes in the subject group
9. a comparison against the University programme benchmark for student achievement.

**Section 5: Feedback from members of the teaching team or other peers**

Comment on the outcome of the analysis of feedback and comment provided by teaching team members or other peers.

**Section 6: Good or innovative practice, strengths and achievements**

Summarise good or innovative practice, strengths and achievements identified during the analysis which are worthy of wider dissemination. The feature of good or innovative practice, the area of strength or the achievement must be clearly articulated.

**Section 7: Areas for future development and actions arising from this evaluation**

Summarise areas for future development, the related action taken or planned and any other action arising from this evaluation. The named individual responsible and a target date for taking the action to a full conclusion should be included.