Edinburgh Napier University

The Business School

Research Integrity (Ethics) Approval Form

==Part 1: Applicant Details==

Name	
University e-mail Address	
School	
Title of Project	
Co-Investigators (if applicable)	
Projected Start Date	
Estimated End Date	
Funder (if applicable):	

Students Only	
Name of Supervisor	
Degree (BA, MSc, MBA, DBA, PhD)	

Part 2: Ethics Checklist

Questions	YES	NO
Will your research involve children or young people under 18 years of age?		
Will your research involve vulnerable participants (e.g., participants who are unable to consent or have a cognitive impairment or learning difficulties, prisoners or others in custodial care)?		
Will your research involve participants in unequal relationships with the researcher(s) (e.g. your own students)?		
Is there a risk of physical discomfort or pain to participants?		
Will the research involve working with any substances and/or equipment which may be considered hazardous?		
Will the research involve psychological intervention?		
Is there a risk of psychological or emotional distress to participants?		
Is there a risk that participants may reveal previous, current or proposed illegal acts?		
Will the study involve covert observation (i.e. participation without consent or knowledge at the time) and/or deception of any sort?		
Will it be possible to link information or data back to individual participants in any way?		
Will financial inducements (other than reasonable compensation for time or small rewards such as vouchers) be offered to participants?		
Will the study involve discussion of sensitive or potentially sensitive topics (e.g. mental and/or physical health, sexual activity, drug use, personal lives)?		
Will the research involve access to data that requires permission from the appropriate authorities before use (e.g. data held by the police)?		
Is there a risk that the safety of the researcher may be compromised (e.g. lone working, working in potentially dangerous environments)?		
Will research participants be free to leave the study at any time?		

Please provide an overview of the research project providing a <u>short</u> explanation of the issues the project will investigate and why it is an important area of research.

What are the aims and objectives of the project?

How will the study collect data? Outline all methods e.g. questionnaires, focus groups, online survey, interviews, observation, secondary data.

How will research participants be identified and recruited?
Please provide details on how and by whom they will be contacted and how they can opt into the research; please also add information on any exclusion criteria should they apply.

How will you obtain informed consent?
Please explain how and when participants will be informed about the scope of the research and what their involvement would entail. If consent is not obtained in written format (e.g., consent by participation for surveys or questionnaires), please provide details. If the project involves video- or audio-recording explicit consent will need to be given. Please provide the participant information sheet and consent form with this application.

Data storage and access *Please explain the type of data you will be collecting, where the data will be stored and whether data has been collected anonymously or has been anonymised for storage, who has access to the data and for how long you intend to keep the data.*
Does the research involve fieldwork in or outside the UK? Have necessary risk assessments been carried out? If not, please state when you will be likely to conduct the risk assessment.
If you answered 'yes' to any of the questions in the checklist in part 2, give details here.
Are there any other ethical considerations relating to your project which have not been covered above? If so, please explain.