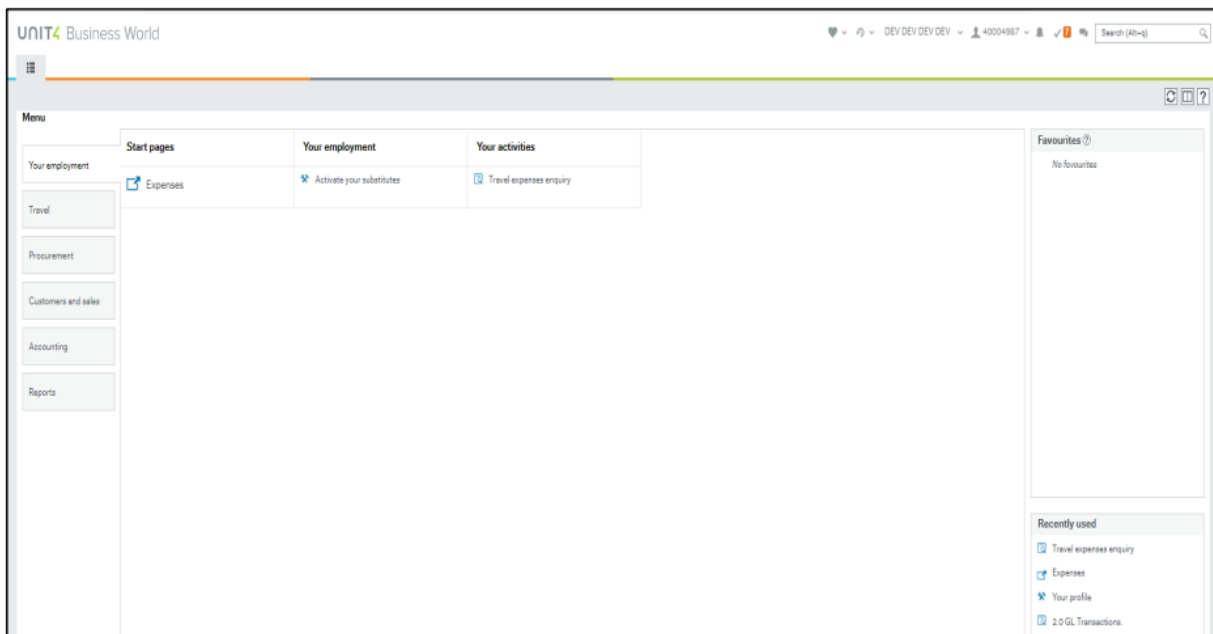# Accessing Agresso via the web interface

The recommended method for all staff to access Agresso is via the web interface, with the exception of staff from Finance and RIE who should access via the client. Full guidance on accessing Agresso can be found on the Agresso SharePoint site.

To access Agresso via the web interface:

- From the staff intranet homepage click on **My Workplace** on the top menu, or go directly to https://myaccount.napier.ac.uk/ .

- From the My Account homepage, click on the **Agresso** button:

- You will be taken to the **Unit 4 ERP page**:

- From the Unit 4 ERP homepage you can perform all the tasks you need to within Agresso.

Full guidance can be found on the Agresso SharePoint site.