



Information Services

Print from your personal device - Apple MacBook

This guide explains how to set up your personal Apple laptop to print to the <u>University's Multi-</u> <u>Function Devices</u>.

Please note:

- These instructions are for **personal or unmanaged Apple laptops (Mac O/S) only** and are not applicable for ENU Managed devices.
- In order to install the Papercut Client and Follow Me Q You MUST be on campus and connected to <u>eduroam Wi-Fi</u>.
- Printing to the Follow Me Q will <u>only</u> work when on campus and connected to eduroam Wi-Fi.

Installation Instructions:

You need to set up the Mobility Client / Follow Me Q and then set up the PaperCut client:

1. Ensure you are connected to eduroam Wi-Fi.

2. To set up the Mobility Client / Follow Me Q

- Launch a Web-browser and enter the following URL: <u>https://print-1.napier.ac.uk:9164/setup</u> or <u>https://print-1.napier.ac.uk:9164/client-setup/known-host/macos.html</u>
- You should be shown the "Set up printing on your Mac" page:

••• • < >	🚔 print-1.napier.ac.uk	C
	~	
	Set up printing on your Mac	
	Step 1	
	Click the button below to download Mobility Print Download	
	(fina)	
	Run the Mobility Print installer to install your printers	
	When it's time to print, just print like you normally do	
	 Don't change the name of the installer; it tells Mobility Print where the printers li if you see this pop-up, enter the username and password provided by your organization. Your username could be different from the one that automatically appears 	ive
	TIPS	
	Remember this password in my keychain Cancel On	

- Click **Download** and follow the instructions to download the **Mobility Print** client.
- Allow the download if prompted:



• Open / extract the .dmg file on your MacBook: pc-mobility-print-printer-setup-1.0.42[prnt-app-liv-01].dmg:



• Run the Papercut Mobility Print Client installer:



• Follow the installation instructions, click Continue:



• Click Continue:

0	🥪 Install	
PaperCut	Software Licence Agreement	
Mobility Print	END USER LICENSE AGREEMENT	1
Introduction		ſ
Licence	1 AGREEMENT	
Destination \$	This End User License Agreement is between PaperCut Software International Pty Ltd (ACN 124 440 400) of Level 1, 3 Prospect Hill Rd, Camberwell, Victoria, 3124, Australia (PaperCut), and:	
Installation T	(a) If there has been as shown for the Researcing Conjustice Linears) the company of	
Installation	(a) if there has been no charge for the license (an Evaluation License), the company or other entity that installed the Software for the purpose of the evaluation; or	
Summary	(b) If there has been a charge for the license (a Production License), the company or other entity that applied for the Production License as set out in the Company Details tab on the Website.	
	2 DEFINITIONS	
	Affiliate means an entity owned by, controlling, controlled by, or under common control with, directly or indirectly, an entity. For this purpose, one entity "controls" another entity if it has the power to direct the management and policies of the other entity (for example, through the ownership of voting securities or other equity interest, representation on its board of directors or other governing body, or by contract). Agreement means the terms and conditions in this End User License Agreement and the Support Policies, and, if this is a Production License any details in the Contract Details, as may be amended by a Variation.	
	Authorized Platform means servers, workstations, printers, multi-function devices and mobile devices that are owned, leased or controlled by You or Your Affiliates on which the Software is designed to be used.	
	Print Save Go Back Continu	e

• Click Agree:



• Click Install:

0 0	🥪 Install		
PaperCut ^P	Standard Install on "Macintosh HD" This will take 6.6 MB of space on your computer. Click Install to perform a standard installation of this software on the disk "Macintosh HD".		
Mobility Print Introduction 			
LicenceDestination Select			
Installation Type			
Installation			
Summary			
	Change Install Location		
	Go Back Install		

• Enter your personal login for your MacBook, then click Install Software:



• Click Close.

	😺 Install	B
PaperCut Mobility Print Introduction Licence Destination Select Installation Type Installation Summary	The installation was completed successfully. The installation was successful. The software was installed.	
	Go Back	ose

• You should now see the Follow Me Q listed under Printers & Scanners:



3. To set up the Papercut Client - The client is required to show various notification messages, your print credit balance and account selection (if applicable):



• From the Go menu select Connect to Server...

• Connect to smb://print-1.napier.ac.uk/PCClient/Mac.

• • •	Cor	nnect to Serve	r	
smb://print-	1.napier.ac.uk/PC	Client/Mac		
Favourite Serve	rs:			
(+ - 😁 -	?		Browse	Connect

• Select **Registered User** and enter your **University student or staff number** (e.g. 40013493) and **password**.

赤赤赤	Enter your na "print-1.napie	me and password for the server er.ac.uk".
	Connect As:	◯ Guest
		Registered User
	Name:	40000
	Password:	•••••
	Rememi	ber this password in my keychain

• Run the "client-local-install" application:

• • •	< > Mac	≔≎	₩ ~ 🖞 <	2 » c
Favourites	Name	 Date Modified 	Size	Kind
Recents Recents	lient-local-inst	all 3 Jan 2020 at 13:39		Application
🙏 Applicati	PCClient	3 Jan 2020 at 13:39		Application
Desktop	🕒 version.txt	6 Mar 2024 at 00:07	163 bytes	Plain Text
Documents	> 🚞 Widget	15 Mar 2024 at 10:04		Folder
Downloads				
ocations				

• Click Yes.

(Y
	Install PCClient into the Applications Folder?			
	Yes		Quit	
	10 Mill E02 1 01 10 0 1	_		1.

Printing instructions:

• When printing choose "Follow Me Q Mobility Print", you may be prompted to enter your network login – enter your **University student or staff number** (e.g. 40013493) and **password**, click **Next**.

Your items should then print, and you will receive a notification that your print job was successful.

Please note: your printout will be held in the Follow Me Q for 24 hours, available for release to any of the <u>University's Multi-Function Devices</u>.

You can check your account, and pending jobs by logging into the Papercut website – <u>https://print-1.napier.ac.uk/user.</u>