**FIRST YEAR REVIEW ACTION PLAN**

This template has been designed to enable the programme leader to articulate intentions to respond to the outcomes of the first year review report, specifically areas for further development and anticipated actions.

**To be completed by the programme leader**

|  |  |
| --- | --- |
| **Programme** |  |
| **Programme Leader** |  |
| **School** |  |
| **Partner** |  |
| **Date of first year review** |  |
| **Recommendations arising from first year review** |  |
| **Good Practice identified at first year review** |  |

**Part 1 (within 6 weeks of receiving the FYR report)**

Please give details of any discussions of the outcomes of the first year review and the contents of the report that have taken place or are planned eg within the programme team or school and with the partner:

Have any actions been identified in response to the outcomes of the first year review:

Any additional comments on the first year review process:

**Part 2 (following the school-led programme monitoring activity)**

Comment on the outcomes arising from discussions within the programme team, with the partner and within the school as part of the school-led programme monitoring activities:

Outline actions that been identified in response to the recommendations

Where actions have been identified what are the timescales for implementation:

Where the Programme Team has been unable to implement recommendations please comment why:

Has there been an opportunity to share good practice, where identified within the FYR report: