



Student Support Quick Guide:

A student needs help with developing their academic & study skills

What should you look out for?

A major goal of university study is becoming an independent learner. Students develop key academic skills in their day-to-day and/or in-class learning, but some need further support. Students may approach you for various reasons:

- feeling unsure about the expectations of university-level study, e.g. how to read critically, how to write an academic essay or report
- experiencing stress related to time management, planning and organisation
- struggling to understand how to use the feedback they have received
- feeling uncertain about the next steps after being unsuccessful in an assessment.

The Academic Skills team have a wide range of resources to support students as they develop these skills during their time at university.

What should you do?

If the student is clear about what they need further help with regarding developing their academic skills:

- refer them to the [Academic Skills MyNapier page](#). This is the landing page for all the support from the team, including a variety of self-directed learning resources e.g. videos and study sheets covering numerous topics.

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If the student feels like they would benefit from a conversation:

- encourage them to [book a 1:1 appointment with an adviser](#). These meetings can cover any topics related to academic skills that the student would like to talk about, and writing-in-progress can be discussed. However, please note that our advisers are not discipline experts, so questions related to the course content are best directed to the academic staff. The service is typically very popular, especially around assessment deadlines, so **please encourage the student to reach out as soon as possible**.

If the student has had an unsuccessful attempt at an assessment:

- encourage them to reach out to their module or tutorial leader, or the marker for further support with resubmissions
- encourage them to [book a 1:1 appointment with an Academic Skills Adviser](#) if they need help putting feedback into practice.

If the student is not sure what help they need, but would like to speak with someone from the team:

- encourage them to reach out by emailing academicskills@napier.ac.uk
- an adviser will then direct them to the support that best fits their needs.

What happens next?

This will depend on the specific circumstances and needs of the student. The Academic Skills team are also aware of the other support services the university has to offer, so will be able to signpost and/or refer the student where appropriate.

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For further information or to provide feedback about this

Quick Guide, please [contact dlte@napier.ac.uk](mailto:dlte@napier.ac.uk)



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