

Emails

You will receive an email if you have any outstanding transactions to be approved – also with comments from cardholders if info has been requested by you.

Vanessa Jones					
Card Transactions To Be Approved					
Transaction Approval Action Required					
The following transaction approval actions are required for the following employees.					
<u>Michael Becker - United Vision Bank - 25 Oct 2007 to 24 Nov 2007</u>					
Hotel Accommodation					
14 Nov 2007	The Stamford Plaza Auckland				\$ 239.97
	Purchase The Stamford Plaza Auckland				
	GL100	BUSAKL12	PRO1003	GST NZ	239.97
Transactions over \$1500					
09 Nov 2007	Profile Publishing Ltd				\$ 1,810.09
	Purchase Profile Publishing Ltd				
	GL100	BUSAKL12	PRO1003	GST NZ	1,810.09
Transactions over \$1000					
13 Nov 2007	Profile Publishing Ltd				\$ 1,360.00
	Purchase Profile Publishing Ltd				
	GL100	BUSAKL12	PRO1003	GST NZ	1,360.00
<u>Sarah Smith - United Vision Bank - 25 Oct 2007 to 24 Nov 2007</u>					
Transactions over \$1500					
13 Nov 2007	The Stamford Plaza Melbourne				\$ 1,736.50
	Purchase (AUD 1456.00) The Stamford Plaza Melbourne				
	GL105	HRWLG12	-	GST AUS	1,736.50