

## **Privacy Notice – Transport Research Institute (TRI) survey**

Edinburgh Napier University is providing you with this information in order for us to comply with the General Data Protection Regulation (EU) 2016/679 (the GDPR), which requires us to tell you what we do with your personal information.

### **Who is collecting the information?**

A – Edinburgh Napier University as the “Data Controller”.

### **Who are we sharing your Personal Data with?**

Your data will not be shared with any 3<sup>rd</sup> parties.

### **Why are we collecting it/what we are doing with it (purposes)?**

To record your specific interest areas and provide you with industry news and information on events we are holding which may be of interest to you.

### **What is the legal basis for processing?**

As per your consent in line with Article 6(1)(a) of the GDPR.

You can withdraw your consent at any time by emailing [tri.general@napier.ac.uk](mailto:tri.general@napier.ac.uk)

### **How are we collecting this information?**

Via your responses to TRI’s stakeholder survey.

### **What information are we collecting?**

Your name, company, contact details and areas of interest.

### **Who can see your information within the University?**

University staff within the Transport Research Institute (TRI) and the School of Engineering and the Built Environment.

### **How long is your information kept?**

7 years from the date it is collected, unless you request us to remove your details from our database. You can do this by contacting [tri.general@napier.ac.uk](mailto:tri.general@napier.ac.uk)

Further information can be found online at:

<https://staff.napier.ac.uk/services/governance-compliance/governance/records/Pages/RecordsRetentionSchedules.aspx>

### **How secure is your information?**

Your information will be stored on password-protected files on secure University servers.

The University makes use of a number of third party, including “cloud”, services for information storage and processing. Through procurement and contract management procedures the University ensures that these services have appropriate organisational and technical measures to comply with data protection legislation.

**Who keeps your information updated?**

TRI's Administrator.

**Will your information be used for any automated decision making?**

No.

**Is any other information available?**

You can access all the University's privacy notices using the following link:

<https://staff.napier.ac.uk/services/governance-compliance/governance/DataProtection/Pages/statement.aspx>

You have a number of rights available to you with regards to what personal data of yours is held by the University and how it is processed – to find out more about your rights, how to make a request and who to contact if you have any further queries about Data Protection please see the information online using the following URL:

<https://staff.napier.ac.uk/services/governance-compliance/governance/DataProtection/Pages/default.aspx>