

<b>Education and Student Experience Committee</b>	
<b>Terms of Reference</b>	
<p><b>Purpose:</b> To oversee, on behalf of Academic Board, all matters relating to learning, teaching and assessment activity associated with award and credit-bearing provision and the student experience including student support and the partnership between the University and the Students' Association.</p>	
<p><b>Remit</b></p> <ol style="list-style-type: none"> <li>1. To oversee quality assurance and enhancement and the strategic development and the on-going shape of the academic portfolio.</li> <li>2. To lead the promotion, implementation and evaluation of the Learning, Teaching &amp; Assessment and student experience strands of the University Strategy, including monitoring performance and progress against relevant University and School level performance indicators including the NSS, PTES, Internal Student Satisfaction Survey, Staff Student Liaison Committees, Graduate Outcomes Survey and learning from complaints</li> <li>3. To lead the development and enhancement of learning, teaching and assessment and student experience policy and practice and be informed by feedback from across the University and externally.</li> <li>4. To lead and promote the University's engagement with Scottish Tertiary Enhancement Programme (STEP) and other externally-led initiatives.</li> <li>5. To lead and promote the professional development of academic staff and those who support students' learning in delivering the University Strategy.</li> <li>6. To consider reports and recommendations from Schools and professional service teams relating to learning, teaching and assessment policy and practice and student experience identifying internal and external good or innovative practice and achievements and areas where further enhancement would be of benefit.</li> <li>7. To oversee the partnership agreement between the University and the Students' Association.</li> <li>8. To oversee reporting through the SFC Self-Evaluation Action Plan (SEAP) and receive minutes and reports from the Student Success Group</li> <li>9. To consider and approve formal documentation that captures the overall student achievement record for external audiences, including Higher Education Attainment Report (HEAR) and Diploma Supplements.</li> </ol>	<p><b>Quorum</b> One-third of the total membership (excluding co-options) which must include either the Convenor or the designated Vice Convenor.</p> <p><b>Frequency of Meetings</b> Four per annum.</p> <p><b>Reporting Line</b> Academic Board.</p> <p><b>Sub-Committees</b> Quality &amp; Standards Committee, Collaborative Provision Committee School Education &amp; Student Experience Committees Curriculum Management Environment Committee Student Success Group</p> <p><b>Current Working Groups</b> International Mobility Group.</p> <p><b>Minutes</b> Copies of all minutes will be forwarded to Academic Board.</p> <p>Minutes and papers will be held electronically by the Clerk to the Committee.</p> <p><b>Equality Issues</b> Those officers with responsibility for nominating or appointing members to the committee as prescribed by the constitution should, in doing so, have due regard to the</p>

<p>10. To maintain oversight, through receipt of minutes and reports from Quality &amp; Standards Committee, assurance on the effectiveness of arrangements for managing the quality and standards of taught award and credit bearing provision.</p> <p>11. To maintain oversight, through receipt of minutes and reports from Collaborative Provision Committee, assurance on the effectiveness of arrangements for managing the delivery of all award or credit-bearing provision delivered in partnership.</p> <p>12. To report routinely through Committee minutes and formally annually to Academic Board on the effectiveness of the Committee's oversight of learning, teaching and assessment policy and practice and student experience within the University Strategy and making recommendations as needed to the Board where appropriate</p>	<p>desirability of achieving an equal balance of either gender within the Committee's membership</p>
<p><b>Constitution</b>  Vice-Principal – Learning &amp; Teaching [Convenor] - Nazira Karodia  School Associate Deans, Learning &amp; Teaching or designate  Business School – Jackie Brodie  School of Arts and Creative Industries-Bryden Stillie  School of Computing, Engineering &amp; the Built Environment – Colin Smith  School of Applied Sciences – Claire Garden  School of Health &amp; Social Care – Catherine Mahoney  Head of Dept. Learning &amp; Teaching Enhancement – (Vice Convenor) Catriona Cunningham  Head of Quality &amp; Enhancement – Katrina Swanton  Head of Student Engagement Pamela Calabrese  Director of Student Services &amp; Academic Registrar– Steven Logie  Head of International Operations and Admissions – Alan McLachlan  Head of Student Wellbeing and Inclusion – Mark Wilkinson  Head of Student Futures – Adam Watling  Head of Doctoral College - -Calum Neill  Head of Market Intelligence – Nicola Kivlichan  Head of Library Services– Malcolm Jones  Director of Information Services-Claire Taylor  Director of Property &amp; Facilities or nominee –Elaine Hunter  Three students from three different schools tbc  President for societies and community Evans Eghan  Co-President for Education &amp; Employability Chika Marvis  Co-President for sport and Wellbeing Ryan Cairns</p> <p>The Convenor reserves the right to invite other members of the University community as required.</p> <p>Quality &amp; Standards Manager [Clerk to the Committee] – Deborah Callister</p>	

Notes:

Approved by Academic Board 07/06/2019; Name Change Approved by Academic Board 26/11/21

Amended 02/06/2023 – Constitution changed from 'One student representative from each campus' to 'Three students from three different Schools'.

Amended 01/09/2024 – Changes to reflect changes in terminology and titles and emphasize SSG's status as sub-group.