

## Research & Innovation Committee

### Terms of Reference

**Purpose:** To oversee the University's activities in pursuit of the Research and Innovation Strategy 2020-2025 covering all research and knowledge exchange activity, including commercialisation and postgraduate research.

#### Remit

1. To advise the Academic Board on the development and implementation of the Research and Innovation Strategy and policy including research degree provision and CPD.
2. To promote the implementation of the University's Research and Innovation Strategy.
3. To advise the Academic Board on the preparations for and monitoring of progress with the Knowledge Exchange Concordat and similar HEI sector initiatives.
4. To review Schools' progress towards University Research and Innovation Targets and KPIs.
5. To monitor the volume and value of Research and Innovation activities on a School by School basis and University-wide.
6. To monitor the Resource Allocation Model with respect to Research and Innovation income streams across the University.
7. To consider the University's response to relevant external policy consultations and debates.
8. To monitor the development and motivation of staff in conducting Research and Innovation to build capacity and increase effectiveness.
9. To ensure that Schools are aware of developments in Research and Innovation policy and funding opportunities in the UK and EU.
10. To consider research degrees and researcher development issues presented by Research Degrees Committee.
11. To consider research integrity issues presented by Research Integrity Committee.
12. To monitor public engagement activity on a School by School basis and across the University.
13. To receive, through minutes and an annual report from its sub-committees, assurance as to the effective fulfilment of their remits.
14. To report routinely through Committee minutes and formally annually to Academic Board on the effectiveness of the Committee's oversight of the University's activities in pursuit of the Research and Innovation Strategy 2020-2025.

#### Constitution

A Vice Principal as designated by the Convenor of Academic Board  
 (Convenor)  
 Vice-Convenor  
 School Heads of Research

#### Quorum

One-third of the total membership (excluding co-options) which must include either the Convenor or a designated Vice-Convenor

#### Frequency of Meetings

Every two months

#### Reporting Line

Academic Board

#### Current Sub-Committees

Research Degrees Committee  
 Research Integrity Committee

#### Current Working Groups

To be commissioned as required.

#### Minutes

Copies of all minutes will be forwarded to the Academic Board. Minutes and papers will be held electronically by RIE.

#### Equality Issues

Those officers with responsibility for nominating or appointing members to the committee as prescribed by the constitution should, in doing so, have due regard to the desirability of achieving an equal balance of either gender within the committee's membership.

<p>University Heads of Research  Senior Officer Responsible for Information Services  Dean of Learning and Teaching Enhancement or nominee  Convenor of University Research Degrees Committee  Convenor of Research Integrity Committee  A representative of RIE, nominated by the Vice Principal R&amp;I  Two Students from the Postgraduate Research Student Body, nominated by the Convenor  Up to three additional academic staff members appointed by the Convenor</p> <p>In attendance: Clerk to the Committee</p> <p>Additional participants may be invited to attend meetings to provide input to specific business as determined by the Convenor.</p>	
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#### Notes

Approved by Academic Board 12 June 2015

Constitution updated to reflect change in ULT structure: 1 June 2018

Amended July 2019 to replace 'School Academic Leads for Research' with 'School Heads for Research'

Amended July 2019 – Paragraph 'Additional participants... ..as determined by the Convenor.' added.

Amended September 2021 (approved Academic Board 15 October 2021) -

- References to "University Strategy 2020" changed to "Research and Innovation Strategy 2020-2025"
- Reference to "Research Excellence Framework" changed to "Knowledge Exchange Framework"
- Frequency of meetings changed from "Four per annum" to "Every two months"
- Reference to "RIO" changed to "RIE"
- Reference to "Dean of Research & Innovation" removed
- Reference to "University Heads of Research" added
- Reference to "Dean of Learning, Teaching & Assessment" changed to "Dean of Learning and Teaching Enhancement"