

Health & Safety – February 2024 monthly update

Welcome to the monthly update from the H&S Team – health&safetyoffice@napier.ac.uk

Accidents - 6 staff (4) students (2) visitors (0) contractors (0)	
Fall on level	1
Hot/cold contact	1
Striking against an object	3
Struck by an object	1

First aid only – 10 staff (0) students (8) visitors (2) contractors (0)	
Cut	4
Faint	1
Other	1
Medical condition	1
Needlestick	2
Unwell	1

Near misses/dangerous occurrences – 3	
Driving/vehicle	1
Equipment/furniture	1
Unsafe work practice	1

Fire alarm activations - 6	
Campuses	2
Residences	4

Fire safety

Familiarise yourself with the [emergency procedures](#) and locations of [assembly points](#)
Keep all emergency exit routes/corridors clear at all times

eLearning (Essential Skillz) mandatory modules

Workstation – every year / Fire Safety – every 2 years / H&S Induction – once-off

Check you're up to date with your training

If you're a line manager, check any [outstanding concerns](#) from your staff

Travelling Abroad?

- Have you completed the online travel risk assessment?
- Have you downloaded Crisis24 app and uploaded a contact number?

[Travel risk assessment and Crisis24 app – further information](#)

Health and Safety Face to Face Training

- The schedule for 2024 is now available - details on HR Connect / Learning
- All courses can be booked through HR Connect – please discuss with your line manager before booking