

# Health & Safety – July 2024 monthly update

Welcome to the monthly update from the H&S Team – [health&safetyoffice@napier.ac.uk](mailto:health&safetyoffice@napier.ac.uk)

<b>Accidents - 3</b> staff (3) students (0) visitors (0) contractors (0)	
Fall on level	1
Sharp objects	1
Struck by an object	1

<b>Near misses/dangerous occurrences – 1</b>	
Electrical	1

<b>First aid only – 3</b> staff (0) students (1) visitors (1) contractors (1)	
Faint	2
Cut	1

<b>Fire alarm activations - 3</b>	
Campuses	0
Residences	3

## Fire Safety

Familiarise yourself with the [emergency procedures](#) and locations of [assembly points](#)  
Keep emergency exit routes/corridors clear at all times

## Health & Safety Policies & Guidance

[A to Z of Health & Safety Policies](#)  
[Staff Safety Guide](#)

## eLearning (Essential Skillz) mandatory modules

**Workstation – every year / Fire Safety – every 2 years / H&S Induction – once-off**

Check you're up to date with your training

If you're a line manager, check any [outstanding concerns](#) from your staff

## Health and Safety Face to Face Training

- Details of training courses on HR Connect / Learning
- All courses can be booked through HR Connect – please discuss with your line manager before booking – contact the Health & Safety Office if you don't have access to HR Connect

## Travelling Abroad?

- Have you completed the online travel risk assessment?
  - Have you downloaded Crisis24 app and uploaded a contact number?
- [Travel risk assessment and Crisis24 app – further information](#)