

Edinburgh Napier University – Health & Safety Policy

STATEMENT OF GENERAL HEALTH AND SAFETY POLICY

Edinburgh Napier University is committed to providing a safe and healthy place of work where staff and students are confident that their health and safety are considered to be of the utmost importance at all times. The university is also committed to providing a safe and healthy environment for others who may be affected by its activities such as contractors and visitors to the University.

It is vital that as part of a positive health and safety culture all managers are equipped with the knowledge, competence, confidence and capacity to deal effectively with health and safety issues in support of the university's strategic objectives. In satisfying this commitment the University will:

- ensure that managers and senior university personnel are fully aware of their responsibilities for safety and show strong and active leadership on safety management in particular to establish safety objectives, ensure good risk control and to monitor performance. ([Leadership and management of health and safety in higher education institutions \(USHA\) / Management of Health and Safety: guidance for Deans of School and Directors of Service](#))
- ensure that ***suitable and sufficient risk assessments*** are carried out for ***all work activities*** within their area of responsibility and relevant control measures are implemented to manage the risk and must meet requirements set out in legislation and associated approved codes of practice or best practice guidance as a minimum.
- ensure that all health and safety issues are addressed through robust risk assessment at the specification, design, development and implementation phases in all planning, projects, research and working practices within the University and in its dealings with suppliers and contractors.
- support a positive health and safety culture where everyone is aware of, and meets, their responsibilities for the safety and health of themselves and others.
- establish effective communication systems and arrangements for health and safety, integrating good health and safety management with the strategic planning processes and business decisions.
- ensure, through a robust system of performance monitoring and audit, that the university is complying with current health and safety legislation and, where practicable, aim to achieve higher standards and continual improvement in safety performance.
- provide appropriate training, information, instruction and supervision to ensure that all staff and students have the knowledge and competence they need to meet their individual and collective responsibilities.
- adopt a collaborative approach between trade unions, staff health and safety representatives and university management on health and safety issues.
- work in partnership with other employers where there are shared facilities or activities.
- allocate adequate resources to health and safety at all levels.
- ensure that the university has access to competent specialist advice for [health and safety](#).

The university also expects all staff and students to show high standards with regard to health and safety. All staff should be aware that they have statutory duties to take reasonable care for their own safety and the safety of others who may be affected by their actions, and that they must cooperate with the university's arrangements for health and safety.

In pursuance of this policy the University Health & Safety Committee will advise the University Court, Senior Leadership Team and University Leadership Team on all matters relating to health and safety in the university. The Health & Safety Committee receives reports from specialist groups including an annual Health and Safety Report which is also communicated to the Court, Senior Leadership Team and the University Leadership Team.

This policy will be reviewed annually, updated when necessary and any revisions brought to the attention of all employees through normal arrangements for health and safety consultation.

Health & Safety Team
Finance & Operations

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