

Health & Safety Policy

Summary – Housekeeping



[Full Policy Document](#)

A major cause of accidents is undoubtedly poor standards of housekeeping and, in general, a safe working area is also a tidy area.

This policy covers housekeeping issues within:

1. Workshops, laboratories and classrooms
 - Equipment and apparatus
 - Spillages
 - Entrances, exits and corridors
 - Walkways
 - Storage
 - IT cabling

2. Offices and workrooms
 - Filing
 - Furniture
 - Electrical cables
 - Electrical equipment
 - Storage including shelving
 - Storage, flammable items



Further information and related links

Full policy document - [Housekeeping Policy](#)

Inspection checklists for low risk areas, laboratories and workshops [click here](#)

Risk assessment form [click here](#)

HSE slips and trips eLearning package [click here](#)