Research Fellow - Fixed Term (26 months)	Edinburgh Napier UNIVERSITY
Role Description	

Grade & Salary:	Grade 5
Campus Location:	Merchiston
Line Manager:	PI of the project
Line Management Responsibility for:	None
Role Summary:	Research Fellow(s) required to work on the Horizon 2020 Park4SUMP. The work involves two main tasks. 1) Helping cities develop and implement the parking element in Sustainable Urban Mobility Plans (SUMPs) (20% FTE). 2) Leading the monitoring and evaluation process (30% FTE). Applicants can apply for either or both tasks. Among equally placed candidates, priority will be given to applicants for both tasks. The contract(s) may be extended within the duration of the project.

Main Duties and Responsibilities

➢	Monitoring and disseminating innovation in the parking management field (task 1)
➢	Developing a parking policy audit system (task 1)
➢	Building capacity about parking policy and management in cities participating in Park4SUMP (task 1)
➢	Developing training materials (task 1)
➢	Training auditors in the field of parking policy and management field (task 1)
➢	Leading the monitoring and evaluation activities of the project (task 2)
➢	Supporting partner cities on data collection, analysis, evaluation and reporting (task 2)
➢	Ensuring the quality of approaches, services and products of the project (task 2)
➢	Participating in the dissemination and communication activities of the project (both tasks)
➢	Delivering the final monitor and evaluation of the project (task 2)
➢	Attending project meetings, also abroad, as requested (both tasks)
➢	Contributing to project management (both tasks)
➢	Being responsible for ensuring that the information and records processed (received, created, used, stored, destroyed) on behalf of the University are managed in compliance with all applicable legislation, codes and policies e.g. Data Protection, Information Security and Records Management.
➢	Any other duties as may be reasonably assigned by the line manager (both tasks)

Person Specification

Attributes	Essential Selection Criteria	Desirable Selection Criteria
Education/Qualifications	PhD (or near completion) in a subject related to transportation or urban planning or combination of qualifications and experience equivalent to PhD	
Experience	Demonstrable expertise concerning parking policy and management (for task 1) Demonstrable expertise monitoring and evaluation (for task 2)	Experience of SUMP Experience with Horizon 2020 or other EU funded projects Experience of working in or with local authorities Publications in internationally renowned academic journals Knowledge of research methods (for task 2)
Skills/Personal Requirements	Excellent written, verbal and presentation communication skills in English Excellent organisation, prioritisation and time management skills Excellent interpersonal skills, with ability to work in a team and on own initiative Availability to travel abroad if requested. Ability to write high quality reports (tor task 2)	Project management skills. Knowledge of other European languages.

- *Essential Selection Criteria* are mandatory requirements for a post-holder. If a potential candidate does not evidence all of these requirements in their application form they do not meet the essential criteria of the role and, therefore, will not be short-listed for interview.