



## Technician



## Role Description

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### **GRADE**

Grade 4

### **LOCATION**

Sighthill Campus,  
Edinburgh

### **LINE MANAGER**

Simulation and Clinical  
Skills Operations  
Manager

### **Role Summary**

The post holder will be part of a team of Technicians supporting clinical skills and simulated practice learning, teaching and assessment in the School of Nursing, Midwifery and Social Care. The support will primarily be focused on the pre-registration nursing and midwifery programmes.

### **Line Management Responsibility for:**

This role does not have any line management responsibilities currently.

## Main Duties and Responsibilities

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- With training; provide a defined technical service. Provide assistance in the daily running of practical classes and project work (staff and students).
- Prepare, set up and clear away materials for practical classes.
- Demonstrate and train staff and students in relevant techniques, procedures and use of equipment.
- Have a working knowledge of safety procedures, and the safe disposal of hazardous solutions and chemicals (e.g. sharps)
- Use of IT skills to access electronic records and to develop work/equipment guides and project protocols. Use of IT software packages utilised by specialist equipment.
- To liaise with academics and external companies when necessary
- To contribute to the development of new techniques for application in this section.
- Stock monitoring and replenishment.
- Carry out routine maintenance and cleaning of equipment.
- Provide technical and some administrative support to undergraduate and postgraduate learning, teaching and assessment.
- Organise clinical skills health and safety management and compliance. Be Involved in the development and maintenance of suitable Health and Safety records.
- Be responsible for ensuring that the information and records processed (received, created, used, stored, destroyed) on behalf of the University are managed in compliance with ALL applicable legislation, codes and policies e.g. Data Protection, Information Security and Records Management.
- Any other reasonable duties/tasks as required.
- Role model the University's values & behaviours.
- Be responsible for ensuring that the information and records processed (received, created, used, stored, destroyed) on behalf of the University are managed in compliance with ALL applicable legislation, codes and policies e.g. [Data Protection](#), [Information Security](#) and [Records Management](#).



## PERSON SPECIFICATION

ESSENTIAL      DESIRABLE

### Education / Qualifications

- A degree in a relevant subject or equivalent, or equivalent professional experience ✓

### Skills / Experience

- Practical knowledge and experience of clinical equipment and clinical skills procedures. ✓
- Experience of working in a clinical skills centre or healthcare environment. ✓
- Knowledge of Health and Safety procedures, and the safe handling of hazardous solutions and chemicals. ✓
- Experience of working in a busy environment. ✓
- Good problem-solving skills, with the ability to work flexibly. ✓
- Ability to work effectively on own initiative and within a team. ✓
- Excellent communication skills, both verbal and written. ✓
- Excellent interpersonal skills, with the ability to relate successfully to colleagues, students and those external to the University. ✓
- Good organisational skills, with the ability to be proactive and prioritise own workload. ✓
- Well-developed IT skills in relation to standard Microsoft Office software. ✓
- Experience of working in Higher Education institutions. ✓
- Knowledge of student management system – SITS. ✓