

Postal Loans Service

Background: The Postal Loans Service enables students studying part time, distance learning or on University Work Placement who have difficulty visiting Edinburgh Napier University libraries in person, to request books and some other items online for delivery to their preferred address by Royal Mail.

The following students are eligible for the service:

- UK based students studying part time or distance learning, and
- Students on University Work Placement within the UK, for the period of their placement.
- With a delivery address outside the EH1 – EH17 postcode range.

Cost: There is a **£5 registration fee**, which includes the postage for the **first 5 items**, further items are charged at **£1** per item. To avoid additional costs and inconvenience, these charges are applied when a further £5 has accrued. The borrower is responsible for paying the return postage.

Registration for the service: should be made through a Unidesk Self Service form to Library Enquiry. Payment is made by telephone using a credit /debit card.

Items with a loan period of 7 days or over are available for Loan, a maximum 15 items at any one time.

Requests for Postal Loans should be made via LibrarySearch, selecting Home Address as the Pick Up / Delivery location.