**Verification that a proposed collaboration agreement is ready for signature**

**A collaboration agreement cannot be signed and students cannot be offered a place on the approved provision until the CPC5 process is completed**

|  |  |
| --- | --- |
| Agreement Number: |  |
|  |  |
| Country: |  |
|  |  |
| Name of partner organisation: |  |
|  |  |
| Title of provision: |  |
|  |  |
| Sponsoring school: |  |
|  |  |
| Point of contact: |  |

**The Director of Finance.**

In signing this form I verify that I am satisfied financial due diligence has been undertaken in respect of the partner organisation and that the business case to support the delivery of the proposed provision has been developed in liaison with appropriate Finance staff.

**Name: Signature: Date:**

**The Dean of School.**

In signing this form I verify that the proposal aligns with University and school strategic and operational plans and that the approved business case is financially viable and will enable all students enrolled on the provision to be provided with a learning experience which meets University expectations.

Delete and initial one of the following statements as appropriate:

* No amendments have been made to the collaboration agreement template.
* All amendments to the collaboration agreement template have been approved by Governance and Management Services, notified to the Clerk to the Committee and no matters have emerged to suggest that the level of risk has increased.

**Name: Signature: Date:**

**The Convenor of Collaborative Provision Committee.**

In signing this form I verify that in developing and approving this partnership full account has been given to University procedures and therefore UK Quality Code expectations.

**Name: Signature: Date:**

**The Vice Principal (International)**

In signing this form, I confirm that the proposal reflects current University strategy for TNE / International collaborative activity.

**Name: Signature: Date**