## How to encrypt a PDF (from MS Word) without using AcrobatPro

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Info	Print	
New Open	Copies: 1	Switch the printer
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	ecurity	
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	contents of the document will be encrypted and <u>search encr</u> a document's metadata.	
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Permissions		
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Tick 'Require a password to open the document' and enter the password you want to use for this particular document in the 'Document Open Password' text box. Click the 'OK' button at the bottom.

Confirm the document password on the next dialogue box and click 'OK'