Learning, Teaching, Assessment & Student Experience Committee

Purpose: To oversee, on behalf of Academic Board, all matters relating to learning, teaching and assessment activity associated with award and credit-bearing provision and the student experience including student support and the partnership between the University and the Students’ Association.

Remit

1. To oversee quality assurance and enhancement and the strategic development and the on-going shape of the academic portfolio.

2. To lead the promotion, implementation and evaluation of the Learning, Teaching & Assessment and student experience strands of the University Strategy, including monitoring performance and progress against relevant University and School level performance indicators including the NSS, PTES, Internal Student Satisfaction Survey, Staff Student Liaison Committees, learning from Complaints and DLHE

3. To lead the development and enhancement of learning, teaching and assessment and student experience policy and practice and be informed by feedback from across the University and externally.

4. To lead and promote the University’s engagement with Enhancement Themes and other externally-led initiatives.

5. To lead and promote the professional development of academic staff and those who support students’ learning in delivering the University Strategy.

6. To consider reports and recommendations from schools and professional service teams relating to learning, teaching and assessment policy and practice and student experience identifying internal and external good or innovative practice and achievements and areas where further enhancement would be of benefit.

7. To oversee the partnership agreement between the University and the Students’ Association.

8. To oversee outcome agreements and receive minutes and reports from Student Retention & Outcome steering group,

9. To consider and approve formal documentation that captures the overall student achievement record for external audiences, including HEAR and Diploma Supplements.

10. To maintain oversight, through receipt of minutes and reports from Quality & Standards Committee, assurance on the effectiveness of arrangements for managing the quality and standards of taught award and credit bearing provision.

11. To maintain oversight, through receipt of minutes and reports from Collaborative Provision Committee, assurance on the effectiveness of arrangements for managing the delivery of all award or credit-bearing provision delivered in partnership.

12. To report routinely through Committee minutes and formally annually to Academic Board on the effectiveness of the Committee’s oversight of learning, teaching and assessment policy and practice and student experience within the University Strategy and making recommendations as needed to the Board where appropriate.

Quorum
One-third of the total membership (excluding co-options) which must include either the Convenor or the designated Vice-Convenor.

Frequency of Meetings
Four per annum.

Reporting Line
Academic Board.

Sub-Committees
Quality & Standards Committee,
Collaborative Provision Committee and
School Learning, Teaching & Assessment Committees;

Current Working Groups
Student Retention & Outcome Steering Group
International Mobility Group.

Minutes
Copies of all minutes will be forwarded to Academic Board. Minutes and papers will be held electronically by the Clerk to the Committee.

Equality Issues
Those officers with responsibility for nominating or appointing members to the committee as prescribed by the
Constitution

Vice-Principal – Learning & Teaching [Convenor]
Assistant Principal (Widening Participation and Community)[Vice-Convenor]
School Head of Learning & Teaching or designate for the:

- Business School
- School of Arts and Creative Industries
- School of Computing
- School of Engineering & the Built Environment
- School of Applied Sciences
- School of Health & Social Care

An officer responsible for University level learning and teaching support, nominated by the VP Learning & Teaching
Head of Department of Learning & Teaching Enhancement
Head of Quality & Enhancement
Director of School Support Service
Head of Student Recruitment and Admissions
Head of Student Wellbeing and Inclusion
Head of Student Futures
Dean of Research & Innovation or nominee – nominated by Vice-Principal, Research and Innovation
Head of Market Intelligence
Senior Officer within Information Services
Director of Property & Facilities or nominee

One student representative from each campus (nominated by the President of ENSA)
Two ENSA Sabbatical Officers (nominated by the President of ENSA)

In Attendance

Clerk to the Committee

Additional participants may be invited to attend meetings to provide input to specific business as determined by the Convenor.

Notes

Approved by Academic Board 07/06/2019