**Research & Innovation Committee**

**Terms of Reference**

**Purpose:** To oversee the University’s activities in pursuit of the Research & Innovation strand of Academic Strategy 2020 covering all research and knowledge exchange activity, including commercialisation and postgraduate research.

**Remit**

1. To advise the Academic Board on the development and implementation of the Research & Innovation strategy and policy including research degree provision and CPD.
2. To promote the implementation of the University’s R&I strategy.
3. To advise the Academic Board on the preparations for and monitoring of progress towards the Research Excellence Framework and similar research assessment exercises.
4. To review Schools’ progress towards University Research and Innovation Targets and KPIs.
5. To monitor the volume and value of Research and Innovation activities on a School by School basis and University-wide.
6. To monitor the Resource Allocation Model with respect to Research & Innovation income streams across the University.
7. To consider the University’s response to relevant external policy consultations and debates.
8. To monitor the development and motivation of staff in conducting Research & Innovation to build capacity and increase effectiveness.
9. To ensure that Schools are aware of developments in Research & Innovation policy and funding opportunities in the UK and EU.
10. To consider research degrees and researcher development issues presented by Research Degrees Committee.
11. To consider research integrity issues presented by Research Integrity Committee.
12. To monitor public engagement activity on a School by School basis and across the University.
13. To receive, through minutes and an annual report from its sub-committees, assurance as to the effective fulfilment of their remits.
14. To report routinely through Committee minutes and formally annually to Academic Board on the effectiveness of the Committee’s oversight of the University’s activities in pursuit of the Research & Innovation strand of Academic Strategy 2020.

**Constitution**

A Vice Principal as designated by the Convenor of Academic Board (Convenor)  
Dean of Research & Innovation (Vice-Convenor)  
School Heads of Research

**Quorum**

One-third of the total membership (excluding co-options) which must include either the Convenor or a designated Vice-Convenor.

**Frequency of Meetings**

Four per annum.

**Reporting Line**

Academic Board

**Current Sub-Committees**

Research Degrees Committee  
Research Integrity Committee

**Current Working Groups**

To be commissioned as required.

**Minutes**

Copies of all minutes will be forwarded to the Academic Board. Minutes and papers will be held electronically by RIO.

**Equality Issues**

Those officers with responsibility for nominating or appointing members to the committee as prescribed by the constitution should, in doing so, have due regard to the desirability of achieving an equal balance of either gender within the committee’s membership.
| Senior Officer Responsible for Information Services |  |
| Dean of Learning, Teaching & Assessment or nominee |  |
| Convenor of University Research Degrees Committee |  |
| Convenor of Research Integrity Committee |  |
| A representative of RIO, nominated by the Dean of R&I |  |
| Two Students from the Postgraduate Research Student Body, nominated by the Convenor |  |
| Up to three additional academic staff members appointed by the Convenor |  |
| In attendance: Clerk to the Committee |  |

Additional participants may be invited to attend meetings to provide input to specific business as determined by the Convenor.

Notes

Approved by Academic Board 12 June 2015

Constitution updated to reflect change in ULT structure: 1 June 2018

Amended July 2019 to replace ‘School Academic Leads for Research’ with ‘School Heads for Research’

Amended July 2019 – Paragraph ‘Additional participants… …as determined by the Convenor.’ added.