

## UNIVERSITY PREVENT GROUP

### Terms of Reference

**Purpose** To ensure operational oversight of the University's compliance with its duty in terms of the Counter Terrorism & Security Act 2015 *"to have due regard to the need to prevent people being drawn into terrorism"*

#### Remit

1. To maintain a shared awareness and understanding of the risks to radicalisation within the University community;
2. To communicate to relevant staff the requirements and importance of the statutory duty;
3. To ensure that the statutory duty is addressed effectively;
4. To make decisions on sensitive matters that may arise in relation to Counter Terrorism and Security. Examples are (but not limited to):
  - (i) Deciding what action to take on where concerns are raised that a member of the University community may be drawn into terrorism;
  - (ii) Deciding whether to allow a controversial speaker to visit the campus and on what conditions;

#### Constitution

University Secretary (Convenor);  
 Governance Officer (Risk & Governance) (Clerk);  
 Director of People & Services;  
 Director of Property & Facilities;  
 Head of Student Wellbeing & Inclusion;  
 HR Partner

#### Specific Policy Responsibilities

To ensure that the University complies in all areas of Prevent business

#### Quorum

One-third of the total membership (excluding co-options) which must include the Convenor.

#### Frequency of Meetings

As and when required.

#### Reporting Line

Risk & Resilience Committee

#### Current Sub-Committees

None

#### Current Working Groups

None

#### Minutes

Copies of all minutes will be forwarded to the Risk & Resilience Committee. Minutes and papers will be held in hard copy in the University Secretary's Office and electronically on the University Secretary's site on SharePoint.

#### Support

The functions of the Group will be supported by Governance & Compliance