

EDINBURGH NAPIER UNIVERSITY

Nomination Form for Visiting Appointments

Completed nomination forms should be send to the Dean of School. Nominations for Visiting Professors (academic and non-academic) will require approval from the Honorary Awards & Visiting Titles Committee.

Section 1: Details of Nomination	
Type of nomination:	<input type="checkbox"/> New appointment <input type="checkbox"/> Reconferral
Nominating School	
Name of academic proposer (usually Dean of School, Head of Subject)	
Visiting Title being recommended for approval (tick box)	<i>Academic</i> <input type="checkbox"/> Visiting Professor <input type="checkbox"/> Visiting Associate Professor <input type="checkbox"/> Visiting Lecturer <i>Non academic</i> <input type="checkbox"/> Visiting Professor <input type="checkbox"/> Visiting Senior Fellow <input type="checkbox"/> Visiting Fellow
Full title proposed e.g., Visiting Professor in the School of Computing; Visiting Fellow in Entrepreneurship	
Expected duration (new appointments and reconferments should be for a maximum of 3 years)	
Section 2: Candidate's Details	
Candidate's name including title:	
Address for correspondence:	

Email address:	
Area of expertise:	
Please ensure you have attached the following documents (tick box confirm attached)	<input type="checkbox"/> Candidate's CV <input type="checkbox"/> Programme of engagement covering at least the first year of the appointment (see "Criteria for Conferment" above)
Section 3: Contribution	
Description of the candidate's proposed contribution to the School including details of their research and/ or teaching activities and how these will support the School / University to achieve its goals (max 1000 words).	
Section 4: Checks	
Has the candidate confirmed they have the right to undertake the proposed activities in the UK?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the candidate be working with children or vulnerable adults?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, a PVG disclosure will be required.	

<p>Is the candidate likely to be using specialist equipment or facilities for which health & safety training is required?</p> <p>If yes, the academic proposer is responsible for making sure that the necessary training has been completed.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Section 5: Recommendation</p>	
<p>I confirm that I have read the Regulations and Procedures for the conferment of visiting titles and that this nomination is in line with these.</p>	
<p>Signed:</p>	
<p>Print Name:</p>	
<p>Date:</p>	